

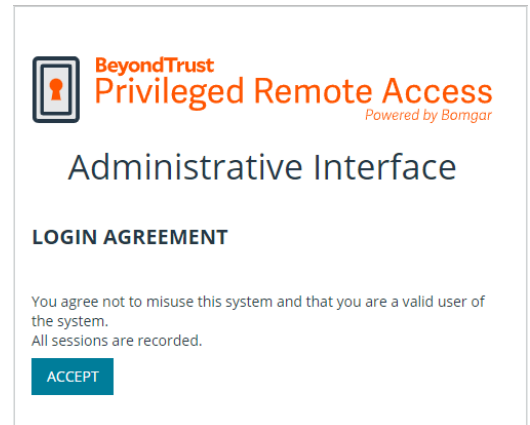
User manual - BeyondTrust Privileged Remote Access

(LeverandørVPN)

1.

Navigate to: <https://remote-access.ihelse.net/login>

Read the terms and conditions and accept by pressing "ACCEPT"



2.

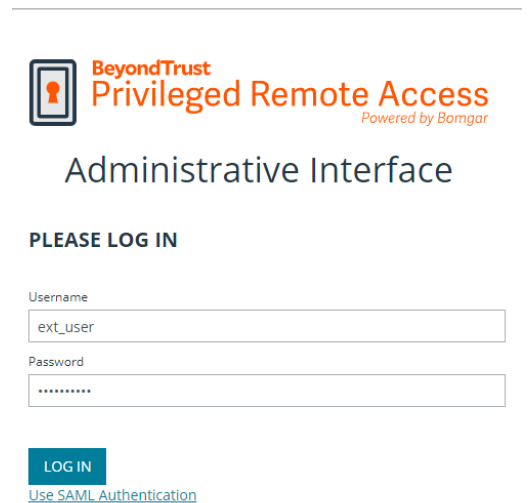
Log in by typing your username in the "Username" field** and pin + RSA token* in the "Password" field

Ex. username: ext_user - pin: 1234 - RSA token code: 567 890 gives the following:

Username: ext_user

Password: 1234567890

* For more info on how to get RSA 2-factor authentication and how it works: <https://helse-vestikt.no/avdelinger/ikt-fagsenter/kundesenter/2-faktor#sharepointområder-som-benytters-seq-av-2-faktorløsning>



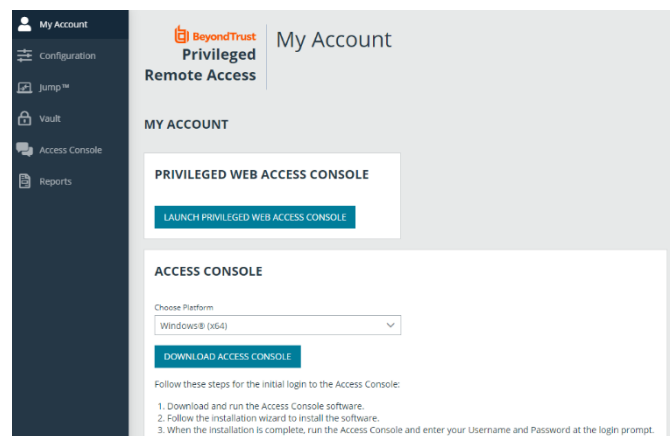
** For usernames starting with "bom_": use the password you have been assigned in the "Password" field. Upon first login, you will be asked to activate a 2-factor authentication method for your account)

3.

After you have logged in.

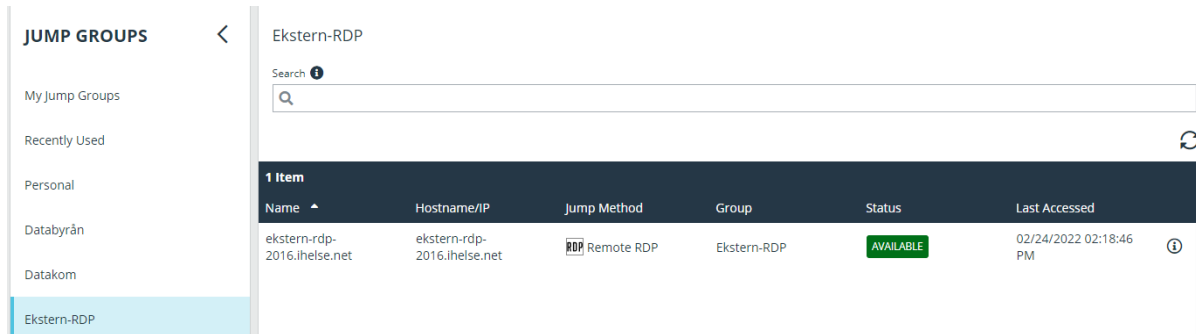
Press "Launch Privileged Web Access Console".

If you use Beyond Trust Access often, you can download the Desktop version by selecting the platform/operating system for your PC from the drop-down menu (choose platform) and press "Download Access Console»

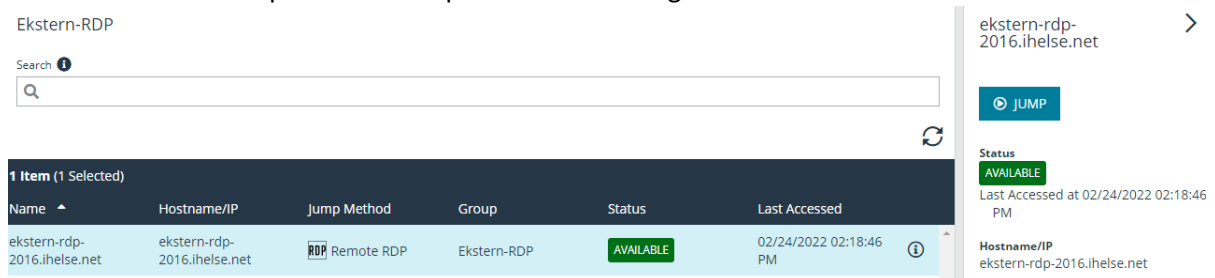


4.

In the "Jump-items" tab on the left, you will get a list of the devices/groups that you have access to, such as "Ekstern-RDP".



Select the device and press the "Jump" button on the right.



5.

A window appears informing you that a message will be sent to Helse Vest IKT.

Press "YES".

We make screen recordings of all sessions for security and control purposes

Bomgar Notify will be notified about this session.

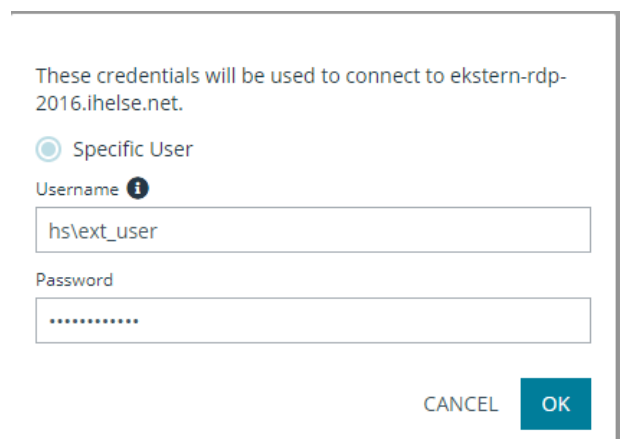
Would you like to start a session anyway?

YES NO

6.

Enter your username and password if prompted. And press "OK".*

* When logging in to ekstern-rdp-2016.ihelse.net, you must use the ext_xxxx account. When logging on to other servers you must use the adm_xxxx account.

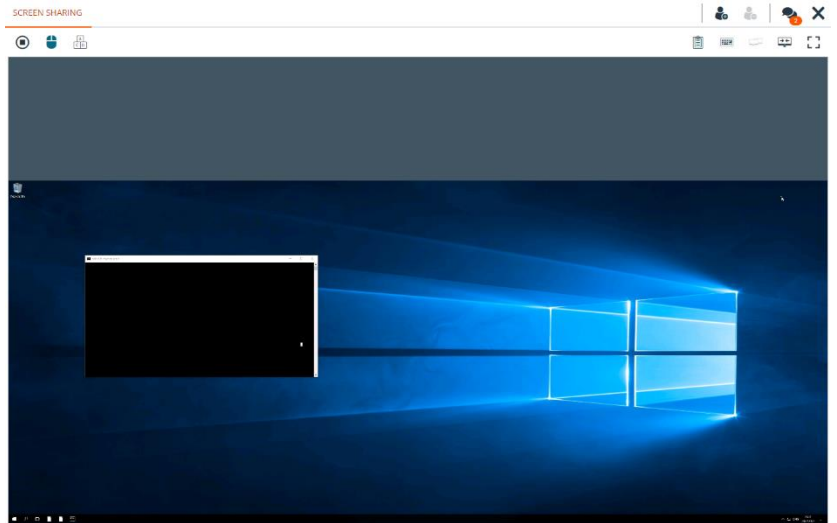


7.

During a session, you can cut and paste files using CTRL+C and CTRL+V.

8.

When the work is completed, the session can be ended by pressing the cross at the top right of the screen.



Press "END SESSION" in the window that appears to confirm that you want to end the connection to the device.

END

Disconnect the endpoint, remove any users from the session, and close this window.

END SESSION

CANCEL

9.

Log out of Beyond Trust by pressing the profile icon at the top right and select "Log Out"
Confirm by selecting "YES".

